

Trenholm Artists Guild By-Laws
2019 – With Amendments
04/08/19 Approved at membership meeting

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ARTICLE I. DEFINITION AND MEMBERSHIP

SECTION 1. Name.

The name of this organization shall be the Trenholm Artists Guild, an incorporated, non-profit organization, hereafter referred to and abbreviated as TAG.

SECTION 2. Purpose.

The general purpose of TAG shall be to encourage and stimulate the practice and appreciation of the creative arts among the people living in the midlands of State of South Carolina. The term “creative arts” includes, but is not limited to, sculpture, painting, drawing, film and photography, architecture, and crafts. Specifically, TAG shall strive to stimulate interest in the creative arts by promoting and developing programs and projects that are of educational value and by presenting quality art exhibits and sales to the community it serves and to assist or encourage local efforts which enable the community citizens to create and make their own art.

TAG shall:

- Work cooperatively with arts and civic groups to build audiences and participation in the arts.
- Coordinate community art events and programs; develop programs that allow arts groups to work together toward a common end of greater arts understanding in the community; and collaborate to bring art and awareness to schools.
- Work to elevate the style and quality of life through the arts for citizens of this community.

SECTION 3. Members.

Active Members

Any resident of the greater Columbia area, 18 years or over, may be a member of TAG without regard to disability, race, social status, creed, or religion.

Honorary Members

Honorary membership is to be awarded at the direction of the Board for outstanding service to the Guild or for development of art in the community.

Patrons

Any person or corporation which donates at least \$50 to TAG shall be designated as patron during the year of the donation.

Junior/Student Members

The Board may develop parameters and reduce membership fees for a junior/student level.

ARTICLE II. ORGANIZATIONAL STRUCTURE

SECTION 1. Executive Board.

The Board shall be:

- President
- Vice President
- Secretary
- Treasurer
- Public Relations Chairperson
- Exhibits and Sales Chairperson
- Parliamentarian/Past President
- Two at large members

These nine (9) members shall be elected by the general membership.

Elected Board members shall serve one-year terms. No member shall hold more than one office at a time and no officer shall be eligible to serve more than two consecutive terms in the same office except where the officer agrees to serve additional one-year terms as recommended by the Nominating Committee and voted by the membership.

In the event of a vacancy on the Board, the remaining members of the Board shall elect a temporary officer to serve until a special election may be held to fill the vacancy. If a permanent officer is not elected within sixty (60) days after the vacancy occurs, the temporary officer shall become permanent for the remainder of the unexpired term.

SECTION 2. Board Members and Duties.

The president shall preside at Board and membership meetings, and shall, with the Board, plan for and carry out the organization's policies. The president shall be an ex-officio member of all committees, except the Nominating Committee.

The vice president shall act as the presiding officer if the president should vacate the chair or be absent.

The secretary shall keep the minutes of Board and membership meetings and serve notice of all meetings.

The treasurer shall be responsible for funds paid to TAG, keep records of all financial transactions, and handle disbursements. The treasurer shall provide a monthly financial report at each Board meeting and present a financial statement at the September meeting. The TAG books shall be examined annually.

The Public Relations Committee chairperson shall be responsible for all publicity of TAG.

The Exhibit and Sales chairperson shall be responsible for planning and coordinating exhibits and sales.

The at-large Board members shall assist officers with duties as they arise. They shall serve as outreach persons between the Board and the general membership in promoting projects and events. They will help identify and recruit members to serve on various committees and help with events.

At least thirty (30) days before the May annual meeting, a Nominating Committee of at least three (3) members shall be appointed by the Board. The Nominating Committee shall nominate one (1) candidate for each office to be filled. Acceptance by candidates must be obtained before presentation. Before elections, nominations from the floor shall be permitted.

Parliamentary procedure will be according to *Robert's Rules of Order, Newly Revised*.

ARTICLE III. MEETINGS AND QUORUMS

SECTION 1. Board Meetings.

Board meetings shall be held at the discretion of the Board or may be called by the president once a month or as is required to conduct the business of the Guild. TAG members are welcome at Board meetings for discussion and comment, but they will have no vote.

SECTION 2. Annual Meeting

There shall be an annual meeting of the membership in May for the purpose of election of officers and for the transaction of such other business as may be identified by the Board.

SECTION 3. General Meetings

General meetings shall be held each month in September, October, November, January, February, March, April, and May. The Board may also schedule additional meetings or social functions.

SECTION 4. Quorum

The quorum for Board meetings shall be four (4) members. The quorum for the general meetings shall be the members present, if the members have been duly notified.

ARTICLE IV. FINANCES

SECTION 1. Dues and Fees

The dues and fees required to cover the costs of the operations of TAG shall be recommended by the Board and approved by a voting majority of members attending the May meeting. Dues are payable September first. Dues of a new member accepted after April 1 shall cover membership through the next membership year and become effective immediately.

SECTION 2. Financial Records

The treasurer will make the financial and other pertinent records available for examination annually as soon after the close of the accounting year as is practical. The examination will be performed by someone who is not a member of the TAG board and may be someone who is not a member of TAG. A copy of the examination will be made available to requests from membership or the public.

SECTION 3. Check Signatures

Checks must bear the signature of the treasurer or president of TAG.

SECTION 4. Assets Dissolution

Upon dissolution of TAG, its assets will be turned over to a nonprofit organization whose mission is to promote the arts to be chosen by the Board.

SECTION 5. Eligibility Deadlines and Entry Fees

Eligibility deadlines and entry fees for participation in shows and events shall be approved by the Board.

SECTION 6. Commission on Sales

Members selling artwork at TAG-sponsored events are asked to contribute a percentage of gross sales as approved by the Board. Unless otherwise arranged, the payment of SC sales tax is the responsibility of the member.

SECTION 7. Fiscal Year

The fiscal year shall be set by the Board as it determines is in the best interest of the Guild.

SECTION 8. Restrictions on Use of Income

No part of the earnings of the association shall inure to the benefit of, or to be distributable to: its members, officers, or other private persons, except that the association shall be authorized and empowered to pay the reasonable compensation for services rendered and to reimburse ordinary and necessary expenses incurred in the fulfillment of functions of the Guild. No substantial part of the activities of the corporation shall be carrying on propaganda or otherwise attempting to influence legislation, and the association shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted by an organization exempt from Federal Income Tax under Section 501(c)3 of the Internal Revenue Code of 1954 D (or the corresponding provisions of any future United States Internal Revenue Law).

ARTICLE V. COMMITTEES

Committees may be formed by the president as necessary for the works of TAG.

ARTICLE VI. EXHIBITIONS

There shall be juried exhibitions and other shows as the Board approves.

ARTICLE VII. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Guild in all cases to which they are applicable and in which they are not inconsistent with the By-Laws and any special rules of order the Guild may adopt.

ARTICLE VIII. AMENDMENTS

Section 1. Amendments at Regular Meeting

These By-Laws may be amended at any regular meeting of the Guild by a majority vote of the members present provided that written notice of the amendment has been distributed to the membership at least two weeks prior to the meeting.

Section 2. Amendments Effective

In the event of favorable action upon a proposed amendment, it will become effective immediately.

- By-Laws approved 12th day of October 1987
- Amended 8th day of May 1989
- Amended 14th day of May 1990
- Amended 12th day of April 1993
- Amended 12th day of May 2003
- Amended 9th day of September 2003
- Amended 14th day of November 2005
- Amended 10th day of September 2007
- Amended 11th day of May 2009
- Amended 10th day of October 2011 to change “audited” and “audit” to “examined” and “examination” and specify that the examination may be made by someone who is not a member of TAG
- Amended May 2013 to reduce the membership fee for Golden members (25 years in the Guild) to \$10
- Amended April 2014, by written ballot
 - V.1. Annual Dues: Board to recommend and members vote in May of each year;

- V.2. Delinquent Dues heading changed to Eligibility Deadlines: Board to establish eligibility deadlines for participation in shows and events;
 - V.3. Board to approve percentage of sales for members to contribute to TAG.
- Amended May 2015 for errata and to broaden membership eligibility area of residence, limit participation of honorary members and patrons, eliminate continuing membership for those who move out of the midlands area, allow the treasurer to serve additional terms, allow new members extended term from April 1 through June 30 of the following year.
- Amended April 2017 to allow change of FY.
- Amended March 2018 to:
 - add handicap to list of non-exclusionary conditions for membership
 - remove references to the Richland County Recreation Commission,
 - allow officers to serve additional terms,
 - correct/clarify reference to fiscal year and membership year,
 - clarify that financials are available to those who request them, and
 - redefine distribution of assets upon dissolution of TAG.
- Amended April 2019 to remove minimum age of 18 and allow the Board to develop membership criteria and reduced fees for a junior level member.