

# **Trenholm Artists Guild By-Laws**

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## **ARTICLE I. DEFINITION AND MEMBERSHIP**

**SECTION 1.** The name of this organization shall be the Trenholm Artists Guild, an incorporated, non-profit organization, cosponsored by the Richland county Recreation Commission, hereafter referred to and abbreviated to TAG.

**SECTION 2.** The general purpose of TAG shall be to encourage and stimulate the practice and appreciation of the creative arts among the people living in the County of Richland and the State of South Carolina. The term "creative arts" is understood to include sculpture, painting, drawing, film and photography, architecture, and crafts but the enumeration of these things deemed to be included in the term "creative arts" is not intended as a limitation upon the meaning of the term used herein. Specifically, TAG shall strive to stimulate interest in the creative arts by promoting and developing programs and projects that are of educational value and by presenting quality art exhibits and sales to the community it serves and to assist or encourage local efforts which enable the community citizens to create and make their own art.

TAG shall:

Work cooperatively with all arts and civic groups to build audiences and participants in the arts.

Work to bring art into the schools.

Coordinate community art events and programs; develop programs that allow arts groups to work together toward a common end of greater arts understanding in the community.

Work to evaluate the style and quality of life for citizens of this community.

## **SECTION 3. MEMBERS**

### **Active Members**

Any resident of the greater Columbia area, 18 years or over, may be a member of TAG without regard to race, social status, creed or religion.

### **Honorary Members**

Honorary membership is to be awarded at the direction of the Board of Directors for outstanding service to the Guild or for development of art in the community. An Honorary Member shall be entitled to all rights and privileges of membership.

### **Patrons**

Any person or corporation which makes a donation of at least \$50 to TAG shall be designated as patron during the year of said donation, and shall have all rights and privileges of membership.

### **Richland County Recreation Commission**

The member of the Recreation Commission Staff appointed to serve as the eighth member of the Executive Board shall be an ex-officio member of the Guild. This staff member shall be entitled to all rights and privileges of membership and shall not be required to pay dues.

### **Membership**

Membership may be retained in the Guild after a change of residence from the Greater Columbia area by continued remittance of yearly dues.

## **ARTICLE II. ORGANIZATIONAL STRUCTURE**

### **SECTION 1. EXECUTIVE BOARD**

There shall be an Executive Board composed of the President, Vice President, Secretary, Treasurer,

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Public Relations Chairman, Exhibits and Sales Chairman, Parliamentarian and (2) Board Members At Large. These nine (9) members shall be elected by the general membership.

A member of the staff of the Richland County Recreation Commission shall be the tenth member of the Board.

Nine elected board members shall serve a one-year term. No member shall hold more than one office at a time and no officer shall be eligible to serve more than two consecutive terms in the same office.

In the event of a vacancy on the Board, the remaining members of the Board shall elect a temporary officer to serve until a special election shall be held to fill the vacancy. If a permanent officer is not elected within sixty (60) days after the vacancy occurs, the temporary officer shall become permanent for the remainder of the unexpired term.

## **SECTION 2. BOARD MEMBERS AND DUTIES**

The President shall preside at all Board and General Membership Meetings, and shall, with the Board, plan for and carry out the organization's policies. The President shall be an ex-officio member of all committees, except the Nominating Committee.

The Vice President shall act as the presiding officer if the President should vacate the chair or be absent.

The Secretary shall keep the minutes of all Board and General Membership Meetings and shall serve notice of all meetings. All Board correspondence shall be handled by the Secretary.

The Treasurer shall be responsible for all funds and dues paid to TAG, keeping records of all financial transactions and handling disbursements. The Treasurer shall post a monthly financial report at each Board Meeting and shall present a financial statement at the September meeting. The TAG books shall be audited annually.

The Public Relations Chairman shall be responsible for all publicity of TAG.

The Exhibit and Sales Chairman shall be responsible for planning and coordinating all exhibits and sales.

The Board Members At Large shall attend all meetings and assist officers with duties and chores as they arise. They shall serve as outreach persons between the board and the general membership in promoting projects and events. They will help identify and recruit members to serve on various committees and help with events.

Nomination Committee. At least thirty (30) days before the annual meeting, a Nominating Committee of at least three (3) members shall be appointed by the Executive Board. The Nominating Committee shall nominate one (1) candidate for each office to be filled. Acceptance by all candidates must be obtained before presentation. Before elections, nominations from the floor shall be permitted.

The Parliamentarian shall act as official on parliamentary procedure according to *Robert's Rules of Order, Newly Revised*.

## **ARTICLE III. MEETINGS AND QUORUMS**

**SECTION 1.** Executive Board meetings shall be held at the discretion of the Board or may be called by the President but at any event shall be held at least once a month. TAG members are welcome at all Board Meetings for discussion and comment, but they will have no vote.

**SECTION 2.** There shall be one Annual Meeting of the General Membership for the purpose of election of

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officers and for the transaction of such other business as may come before the meeting. The Annual Meeting will be held each May.

**SECTION 3.** General Meetings shall be held each month during the following months: September, October, November, January, February, March, April, and May.

**SECTION 4.** The quorum for all Executive Board Meetings shall be four (4) members. The quorum for the General Meetings shall be the members present, if the members have been duly notified.

## **ARTICLE IV. FINANCE**

**SECTION 1.** The Executive Board shall recommend to the membership at the annual meeting any change in the dues and fees that may be required to cover the costs of the operations and to finance programs and projects of TAG.

**SECTION 2.** The Treasurer will make the financial and other pertinent records available for audit annually as soon after the close of the accounting year as is practical. A copy of the audit will be made available to Richland County Recreation Commission and to the members of the Guild.

**SECTION 3.** All checks must bear the signature of the Treasurer or a representative of the Richland County Recreation, or the President of TAG.

**SECTION 4.** Upon dissolution of TAG, the assets thereto will be turned over to the Richland County Recreation Commission and a scholarship will be set up to a worthy student of the arts.

## **ARTICLE V. DUES AND FEES**

**SECTION 1.** The annual dues of TAG shall be \$20.00. Dues are due and payable September, the first.

**SECTION 2.** Any member who is thirty (30) days delinquent in payment of dues shall be ineligible to participate in any function of TAG. If the member is still delinquent on December 31, the dues shall be \$25.00. In order to be eligible to enter the Annual Juried Exhibition, membership dues must be paid no later than December 31st of the current fiscal year.

**SECTION 3.** A fee of 10% of the gross sale price shall be paid to TAG by all members selling works at any TAG sponsored show. The payment of the SC sales tax is the responsibility of the member.

**SECTION 4.** The fiscal year shall be from July 1 to June 30.

**SECTION 5.** Dues of a new member accepted after July 1 shall cover membership through the next fiscal year and will become effective immediately.

## **ARTICLE VI. MEETINGS**

Meetings of TAG shall be held on the second (2<sup>nd</sup>) Monday of each month, except June, July, August and December.

## **ARTICLE VII. COMMITTEES**

Committees, except the Nomination Committee, may be formed by the President as necessary for the works of TAG.

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## **ARTICLE VIII. EXHIBITIONS**

There shall be an annual juried exhibition each year and any other show as the membership desires.

## **ARTICLE IX. RESTRICTIONS**

No part of the earnings of the association shall inure to the benefit of, or to be distributable to: its members, officers, or other private persons, except that the association shall be authorized and empowered to pay the reasonable compensation for services rendered. No substantial part of the activities of the corporation shall be carrying on propaganda or otherwise attempting to influence legislation, and the association shall not participate in or intervene in (including the publishing or distribution of statements) and political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted to be carried on or any other activities not permitted to be carried on by:

- A. An organization exempt from Federal Income Tax under Section 501 (c-3) of the Internal Revenue Code of 1954 D (or the corresponding provisions of any future United States Internal Revenue Law).

## **ARTICLE X. PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the society in all cases to which they are applicable and in which they are not inconsistent with the By-Laws and any special rules of order the society may adopt.

## **ARTICLE XI. AMENDMENTS**

**Section 1.** These By-Laws may be amended at any regular meeting of the guild by a majority vote of the members present provided that written notice of the amendment has been mailed to the entire membership at least two weeks prior to the meeting.

**Section 2.** In the event of favorable action upon a proposed amendment, it will become effective immediately.

**By-Laws approved this 12th day of October, 1987**

Amended this 8th day of May, 1989

Amended this 14th day of May, 1990

Amended this 12th day of April, 1993

Amended this 12th day of May, 2003

Amended this 9th day of September, 2003

Amended this 14<sup>th</sup> day of November, 2005

Amended this 10<sup>th</sup> day of September, 2007

Amended this 11<sup>th</sup> day of May, 2009